

Business Continuity Disclosure Policy

Canterbury Consulting Incorporated ("CCI") is a FINRA registered broker/dealer providing brokerage services to its customers. Accordingly, the Firm is furnishing this document to all clients to provide information about its efforts to ensure that CCI's securities operations will not be significantly impacted as a result of an emergency or significant business disruption.

Securities Industry regulations require each member firm to create and maintain a business continuity plan reasonably designed to meet its obligations to its clients or other counter-parties. In accordance with these requirements, CCI has designed a business continuity plan to address possible scenarios in efforts to minimize any service impact to our clients.

In keeping with the regulatory requirements, the business continuity plan for CCI is designed to address key areas of concern - including but not limited to the following:

- Data back-up and recovery;
- All mission critical systems;
- Financial and operational assessments;
- Alternate means of communication between CCI and its customers;
- Alternate means of communication between CCI and its employees;
- Alternate physical locations of employees;
- Critical business constituent, bank and counter-party impact;
- Regulatory reporting;
- Communications with regulators; and
- How CCI will ensure that customers have access to their funds and securities in the event that CCI determines it is unable to continue its business.

Since events creating business disruptions may vary in nature and scope, CCI has anticipated scenarios in which the following are affected:

- A disruption to CCI's primary or main office location
- A disruption to a single building in which CCI's main office is located
- A disruption to the business district or city where CCI's primary systems are located
- A disruption to the region where CCI's primary systems are located

Regardless of the scope of potential disruption, CCI intends to continue to provide service to its clients.

A Disruption to the Firm and/or Single Building

In the event that there is a significant business disruption to the firm and/or the building in which the Firm is located, CCI has duplicative systems that will be operated from a separate back-up ("alternate") site. This disruption may be caused by physical damage, technology problems, or an inability to have personnel arrive at the office. As such, CCI will transfer its securities operations to one or more designated alternate site(s) located in the same city or in adjoining cities that are sufficiently separated from CCI's main operations. The alternate site will be used to restore internal operations as well as electronic access and communications as soon as key employees are relocated to the designated sites. In this process, Clients may experience a minor delay in reaching CCI due to increased telephone calls, technology delays, or other minor difficulties arising from the transfer of

operations. CCI expects that any delay will be less than twelve (12) hours. Nevertheless, the unlikely failure of the telephone or other ancillary communication systems could result in a delay of up to twenty-four (24) hours.

A Business-District, Citywide, or Regional Disruption

In the event that there is a significant business disruption that affects the *business district* or *city* where any of CCI's primary systems are located, CCI will transfer operations to its designated back-up ("alternate") site located in a separate and distinct business district and city from its main operations. The alternate site will be used to restore internal operations, electronic access and communications as soon as key employees are relocated to the site.

In the event of a significant business disruption to the *region* where CCI's primary systems are located, CCI would intend to take advantage of any available branch or other facilities that may be located in other geographical regions to use in limited capacity to resume operations temporarily. As a secondary back-up, CCI may enter into a "BCP Joint Pact" with another broker/dealer or similar firm that currently operates in an adjoining region that will effectively leverage the use of technology and infrastructure to continue operations. Under the BCP Joint Pact, the selected firm will be determined as sufficiently capable to operate as a designated back-up facility. In this process, clients may experience minor delays in reaching CCI due to increased telephone calls, technology delays, or other minor difficulties arising from the transfer of operations. CCI expects that any delay will be less than twenty-four (24) hours.

Nevertheless, please be aware that due to the unpredictability of events, there can be no assurance that service will continue without interruption in certain circumstances, such as a regional blackout, a natural disaster or a terrorist attack. However, in the unlikely event that CCI has determined that it cannot resume operations within a reasonable amount of time, it will provide as much advance notice as possible regarding its ongoing operations.

Please be advised that CCI's business continuity plan is reviewed and updated on an annual basis and subject to change and modification. Therefore, any changes and updated information will be promptly posted on CCI's Website located at www.canterburyconsulting.com. Alternatively, customers may obtain a copy of CCI's business continuity plan by requesting a written copy in writing or by calling (800) 888-4551.

First Clearing, LLC (FCC) is a broker-dealer and member of the NYSE and FINRA and acts as the designated clearing firm for CCI. FCC has also developed a business continuity plan and conducts periodic testing of their own back-up capabilities to ensure that, in the event of an emergency or significant business disruption, they will be able to provide CCI with the critical information and applications needed to continue or promptly resume business. More detailed information can be found at www.firstclearingllc.com.